

Approved: March 2024

Background

As per the Board's [Good Works Policy](#), the Board delegates to the Superintendent or designate the responsibility of developing an administrative procedure regarding Good Works.

Christ The Redeemer (CTR) Catholic School Division is devoted to ensuring that its community demonstrates Christian witness by serving others with its gifts of time, talent, and treasure. The adults in our school communities must serve as models of faith for our students, teaching and leading by example.

Procedures

1. During the school year, each school staff and the central office staff should undertake a service project within its local community. Students and parents should be made aware that such activities are taking place and how this service is explicitly connected to the teachings of the Catholic Church.
2. With this mandate in mind students in CTR should have an opportunity to engage in age-appropriate service throughout their entire school career, as follows:
 - a. Students from Kindergarten to Grade 9 should participate in whole-school grade level or school-wide projects that are initiated throughout the school year. It is necessary to prepare students to participate in such projects by helping them to realize that service is rooted in faith and by providing a background of the Church's tradition.
 - b. Students in Grades 10 to 12 shall complete an individual service project. This service project is a requirement for earning a CTR Catholic diploma and participating in commencement exercises. Volunteer hours for the service project must be a total of 30 hours, with approximately 10 hours to be completed each year. Prom participation is open to all Grade 12 students, regardless of whether they graduate, or not. The school principal, or designate, is responsible for the supervision of these projects.
3. Service projects which involve direct person-to-person contact with those in need are preferred, as they allow for firsthand experience of serving others, which is aligned with the teachings of our Catholic faith. When students are engaged in service of others outside of the school setting, all precautions of student safety and supervision must be upheld, as per Administrative Procedure STU 06 Field Trips.
4. In the case of good works that involve fundraising, staff must adhere to AP BUS #12 School Fundraising in its entirety.
5. Any service projects or fundraising activities shall be consistent with the CTR's Catholic beliefs and morals. This includes ensuring such alignment exists within the organizations involved with the provisioning or receipt of services or donations.